

Tiverton Library Services

Board of Trustees Meeting

April 3, 2013

Trustees/Director Attending:

Jim Barrett

Lee Hoyer

Gregg Jones

Maureen Morrow

Colin Robinson

Jennifer Theroux

Ann Grealish-Rust, Director

Guests:

Kathy Ryan, President of the Friends of the Tiverton Library

Gayle Lawrence, President of the Union Library Association

Jim Donnelly

1. The March Minutes are not available for review secondary to the Secretary having home computer problems. They will be presented with the April minutes.

2. The Treasurer's Report. Jennifer Theroux explained that the Tiverton library endowment income will be a separate line on all future year-to-date reports. Ann Grealish-Rust reviewed the library's year-to-date report in detail and summarized that the library is on target for all income and expense goals for the FY. Jennifer Theroux

also reviewed all bank account balances.

3. Union Library Association. Gayle Lawrence reported that Louise Durfee is assisting the ULA to revise its by-laws and constitution into one document. She also reported that the ULA is applying for a grant from the Champlin Foundation for funds to purchase a new dehumidifier for Union Library. She further reported that plans are underway for the August book sale at Tiverton Four Corners on August 17th. Genny Dauphin is the chair.

4. Building Committee. Lee Hoyer reported that the Building Committee is seeking a legal opinion from Andy Teitz, the Tiverton Town attorney regarding a letter received by the Building Committee questioning the process used by the committee for the construction manager's contract, recently signed with Behan Brothers. Karen Mellor, from OLIS is expected to issue her report about the same matter. Lee Hoyer reported that 1) an update to the application for a construction reimbursement grant has been filed with OLIS with an expected 3-4 week review period, 2) an application for a \$600K line of credit from Baycoast Bank has been approved, and 3) the Tiverton Planning Board is reviewing the site plan with a civil engineer (consultant to the Planning Board). A special meeting of the Planning Board is planned for April 16, 2013 to discuss and hopefully approve the site plan.

5. Friends of the Tiverton Library (FOTL). Kathy Ryan provided a report on FOTL activities including plans for the annual Community Festival which will be held on June 1, 2013 at the New Ranger School.

The Walk-A-Thon is also planned for that day. The FOTL have

committed up to \$10K in matching funds for donations to the new Tiverton Library Foundation for the new library. She also reported that a professional fundraiser is now on the board and assisting with fundraising activities and goals.

6. Community Fundraising Activities. Kathy Ryan, a member of the Community Fundraising Committee provided updates on the following upcoming events: The Battlefield Band on 4/6/13, Spaghetti Dinner, hosted by TivertonCares on 4/10, a kayak/paddling event date TBA, and the paver sale where donors can purchase individual pavers with dedications and inscriptions engraved. The next meeting of the committee is 4/8/13 at Essex at 6 PM.

7. The Tiverton Library Foundation. Jennifer Theroux reported that the by-laws are being updated.

8. Director's Report. Ann Grealish-Rust provided her monthly written report of all activities at the library. Ann also asked the trustees for guidance on how to proceed with fines that are in the thousands of dollars for some patrons. The patrons can no longer check materials out from the library and have been served notice of overdue fines but several have not paid. The Trustees asked Ann to ask other local directors how they handle egregious fines and report back next month for further discussion. Finally, Ann asked for funds of about \$950 (Ann to pay out-of-pocket same amount) to attend the annual ALA meeting in Chicago. A motion was made and seconded that we support her. This motion passed unanimously.

9. Budget. Ann Grealish-Rust reviewed the current FY 2014 budget request. Key points were that the increase in staff salaries is 1.5%

from 2% in 2013 and that budgeted amounts for health benefits are less than 2013 because a reduction in cost is expected.

10. The meeting was adjourned at 8:30 PM

Respectfully Submitted,

Maureen Morrow, Secretary